



Application for Out-of-County Transfer
Office of Student Assignment

2019-2020

511 Cleveland Street ~ Durham, NC 27701
Phone: 919.560.2059 Fax: 919.560.2414

Please read Policy #4115.1 and #4115.2 before completing this application

Student's Name: Last First Date of Birth 2019-20 Grade Level

Address: Street Apt. # City County State Zip Code

Parent/Guardian: Best Contact #: Email:

School Requested: Current School (or last school attended):

Is this student in good standing at his/her present school? \_\_\_Yes \_\_\_No if no, please attach an explanation.
Has this student ever been suspended or expelled from school? \_\_\_Yes \_\_\_No if yes, please attach an explanation.
Does this student require any special services or classes? \_\_\_Yes \_\_\_No if yes, please attach an explanation.
Are you an employee of Durham Public Schools? \_\_\_Yes \_\_\_No if yes, where and in what capacity?

- Out-of-county transfers are considered on an annual basis. Documentation is required with application: 1) a release from your home school district and 2) most recent attendance, grades and behavior reports for all students NEW to DPS. Student transfers are approved or denied based on the student's good standing with grades, attendance, behavior, available space at the school and grade level requested.
Following initial entry into the ninth grade, a student transferring from a school district outside of Durham Public Schools must sit out 365 days from participating in North Carolina High School Athletic Association (NCHSAA) sanctioned sports.
Please note that if a school is not part of a defined LEA (for example: charter school, private school, non-boarding school, etc.), the school will be considered its own LEA and students transferring after the beginning of their ninth grade year from charter schools and private schools that are members of the NCHSAA must sit out 365 days from athletic participation unless a waiver is granted by the NCHSAA transfer committee.

What is the reason for this out-of-county request? Please be specific:

I hereby affirm that the information provided on and with this application is true and complete to the best of my knowledge. I understand that falsification or significant omissions may disqualify this application from further consideration or result in a revocation of an approved transfer. I understand that transfer students must provide their own transportation to and from school, should pose no discipline problems, and must maintain good attendance and passing grades. Failure to abide by these conditions may result in the revocation of an approved transfer.

Signature of (Check One): \_\_\_Parent \_\_\_Legal Guardian /Custodian\* Date

If you are the legal guardian/custodian, please attach a copy of the court ordered custody agreement

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Application Complete: \_\_\_Yes \_\_\_No Tuition Required: \_\_\_Yes \_\_\_No Amount: \$ Release Received: \_\_\_Yes \_\_\_No System:

Administrative Decision: Date: By: Comments: